Please help keep our staff healthy!

If you have any of these symptoms, please **DO NOT come into the office until you are well**. Many HR/Benefits matters can be handled by contacting the Shared Services Center at: 734-615-2000.

Please help keep our staff healthy!

**Social Distancing:**
Keep Your Distance to Help Prevent COVID-19

Social distancing basically means reducing contact with people, especially in large crowds. It is a major public health step to help slow the spread of a highly contagious disease, such as the coronavirus (COVID-19).

**Why should I practice social distancing?**

- When someone infected with the virus coughs or sneezes, droplets can travel several feet. If you breathe in the droplets or they land on your face, you could become infected.