

Guidelines for Research Supported by the Marie Hartwig Pilot Research Fund

Intent of the Funds

The Marie Hartwig Pilot Research Fund supports research by faculty members in the School of Kinesiology. This year there will be one competition with two categories of funding opportunities available. Category one will be for funding requests of up to \$7,500, and category two will consider proposals with funding requests up to \$50,000.

Reviewers

The ADR will serve as a reviewer for each of the applications, and the ADR will also select at least two other reviewers for each of the applications. These reviewers may include current faculty from the School of Kinesiology (e.g., a previous MHRF or SoK recipient who is not an applicant during the year of review), emeritus faculty and/or faculty from other academic units at the University of Michigan. The ADR may also select one external reviewer with relevant expertise for each grant (different individuals may serve as external reviewer for different applications in a given year).

Eligibility Criteria

University of Michigan Kinesiology tenure-track faculty members are eligible to apply. A faculty member is not eligible to apply for additional funds in a subsequent year until the required public presentation of results has been completed and the required report has been submitted.

Materials to be Submitted by Applicants

The application must include a project title, description (up to 3 pages) of the study addressing: (1) statement of the problem, background and need for the study, (2) study design and planned analyses, (3) expected outcomes, and (4) description of how the proposed research fits into the PI's future research plans. References should be provided on an additional page. Other requirements are a one-page detailed budget (**cannot be used for faculty salary**) along with either an NIH-style biosketch or a CV. The duration of the project period is one year. Applications can be single-spaced with ½ inch to 1-inch margins and should use 11-point Arial font. Please consolidate pieces into one PDF. *On the next page, please find a copy of the Scoresheet that Reviewers will use to evaluate all applications.*

Directions and examples of an NIH biosketch can be found at:

<http://grants.nih.gov/grants/forms/biosketch.htm>

Responsibilities of Grantees

The grantee is expected to make a public presentation of the project's results within two years of receipt of the funds. Typically, the presentation will be a seminar hosted in Kinesiology that is organized by the ADR. A one page report on tangible outcomes (publications, abstracts, presentations, grant applications, student training, and other relevant outcomes) of the project is required to be submitted to the ADR within two years of the receipt of funds. Grantees are required to acknowledge the *Marie Hartwig Research Fund* in publications or public presentations that include results supported, at least in part, by the MHRF. Any funds not spent within 24 months of the grant start date will revert to the MHRF. Grantees are expected to be willing to serve as reviewers during subsequent years when they are not applicants.

Deadline for Submission and Notification of Award

Applications for the 2020 deadline are due on January 10, 2020 by 5:00 pm. Applications should be sent electronically to the ADR in Kinesiology, Greg Cartee (gcartee@umich.edu). Questions on these policies for applications may also be directed to Greg Cartee.