

# SOK & U-M SYLLABUS STATEMENTS FOR AY2022-23

## COVID-19 Masking

The campus recommendations for the coming term will be aligned with the [CDC's COVID-19 community level for Washtenaw county](#). Based on the current COVID-19 guidance (August 2022), masking for most indoor spaces on campus, including instructional spaces, is not required. However, masking is encouraged to remind individuals of actions each can take based on their own individual risk assessment.

**Note:** In ongoing consultation with the Washtenaw County Health Department, the U-M Public Health Response team will continue to monitor COVID-19 activity and may revise masking requirements as indicated. The most up to date information from the Health Response Team can be found here: <https://healthresponse.umich.edu/messages/>

It is recommended that individuals who are immunocompromised or at high risk for severe disease wear a mask while indoors. Please respect the decisions of others in our community who choose to wear a mask based on their own individual risk assessment.

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## School of Kinesiology DEI Statement

*In concert with our strong commitment to social justice, the elimination of systemic racism, and the importance of promoting an inclusive curriculum, please include the following statement along with the university DEI statement within your course syllabus:*

It is our intention in Kinesiology to promote and provide instruction that integrates the ideals and elements of diversity, equity, and inclusion in every course: in course content, in method of course delivery, and within course assessment. We respect the diversity of our learners, and we are dedicated to providing a positive learning environment that promotes equity among all students, and addresses the elimination of systemic racism.

## University of Michigan Diversity Statement

“The University of Michigan is committed to a policy of non-discrimination and equal opportunity for all persons regardless of race, sex, color, religion, creed, national origin or ancestry, age, marital status, sexual orientation, disability, or Vietnam-era veteran status in employment, educational programs and activities, and admissions.” –From the University of Michigan’s *Education Value of Diversity* publication

“In order to create a climate for open and honest dialogue and to encourage the broadest range of viewpoints, class participants need to treat each other with respect. Name-calling, accusations, verbal attacks, sarcasm, and other negative exchanges are counterproductive to successful teaching and learning. The purpose of class discussions is to generate greater understanding. In expressing viewpoints, class participants need to raise questions and comments in ways that will promote learning, rather than defensiveness and conflict. It is OK to disagree with each other: the purpose of dialogue is not to reach a consensus or to convince others of a specific viewpoint, but to reach higher levels of learning and understanding by examining different viewpoints and opinions.” –From ASU’s Intergroup Relations Center

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## Classroom Recording Statements

**Instructors can record class activity if they notify students in advance.**

The issues surrounding this topic can be found on the following website:

<https://safecomputing.umich.edu/privacy/privacy-u-m/videoconferencing/recording-privacy-concerns>

*Sample syllabus language to notify students of recording:*

Course lectures may be audio/video recorded and made available to other students in this course. As part of your participation in this course, you may be recorded. If you do not wish to be recorded, please contact [instructor/GSI email address] the first week of class to discuss alternative arrangements.

**Students may not record class activity without permission.** Inform your students that they need written permission from the instructor or pre-approved disability accommodations to record class activity.

*Sample syllabus language to warn students not to record without permission:*

Students may not record or distribute any class activity without written permission from the instructor, except as necessary as part of approved accommodations for students with disabilities. Any approved recordings may only be used for the student's own private use.

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## Academic Integrity Statement

Each student has a responsibility to understand, accept, and comply with the university's standards of academic conduct as set forth by the Code of Academic Conduct, as well as policies established by the schools and colleges. The School of Kinesiology recognizes several categories of academic misconduct. The categories include (but are not limited to):

- Cheating – use or attempted use of unauthorized materials, student aids or information in any academic exercise
- Fabrication – falsifying or inventing information or data in an academic assignment
- Collusion – aid or attempt to aid another student in committing academic misconduct
- Interference – preventing another student's work from being completed or evaluated properly
- Plagiarism – use of ideas, words or statement of another person without giving credit to that person

Violations will not be tolerated and may result in penalties may include (but are not limited to):

- A zero on the exam/project
- A failing grade in the class
- Community service
- Expulsion from the university

Any violation of academic integrity standards will be referred directly to the School of Kinesiology's Academic Misconduct Board. Confirmation of such incidents can result in expulsion from the university. Students who are uncertain as to what constitutes academic dishonesty should consult the instructor.

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## Sexual Misconduct Policy

Title IX prohibits discrimination on the basis of sex, which includes sexual misconduct — including harassment, domestic and dating violence, sexual assault, and stalking. We understand that sexual violence can undermine students' academic success and we encourage anyone dealing with sexual misconduct to talk to someone about their experience, so they can get the support they need. Confidential support and academic advocacy can be found

with the Sexual Assault Prevention and Awareness Center (SAPAC) on their 24-hour crisis line, 734.936.3333 and at [sapac.umich.edu](http://sapac.umich.edu).

Alleged violations can be non-confidentially reported to the Equity, Civil Rights, and Title IX Office (ECRT) at [institutional.equity@umich.edu](mailto:institutional.equity@umich.edu)

## **Accommodations for Students with Disabilities Statement**

*Note that this statement protects both the students and the instructor. Students who have registered their disabilities with SSD are entitled to accommodations in class, as well as during scheduled exams. The SSD office can walk faculty through what is and is not appropriate. Students are encouraged to reach out to SSD first, if they believe they are in need of any accommodation. We strongly encourage all classes to incorporate the contact information into the syllabi as part of the class expectation statements.*

*The Office of the General Counsel and the Office of Services for Students with Disabilities (SSD) recommends that all faculty include a statement similar to the following in their course syllabi and review the statement during the first class period.*

## **Accommodations for Students with Disabilities**

The University of Michigan recognizes disability as an integral part of diversity and is committed to creating an inclusive and equitable educational environment for students with disabilities. Students who are experiencing a disability-related barrier should contact Services for Students with Disabilities <https://ssd.umich.edu/>; 734-763-3000 or [ssdoffice@umich.edu](mailto:ssdoffice@umich.edu)). For students who are connected with SSD, accommodation requests can be made in [Accommodate](#). If you have any questions or concerns please contact your SSD Coordinator or visit SSD's Current Student webpage. SSD considers aspects of the course design, course learning objects and the individual academic and course barriers experienced by the student. Further conversation with SSD, instructors, and the student may be warranted to ensure an accessible course experience.

If you need accommodations for a disability, please let me know as soon as you can. Some aspects of this course, the assignments, the in-class activities, or the way I teach may be modified to facilitate your participation and progress. To help determine the most appropriate accommodations for you, we can avail ourselves of university resources such as the Office of Services for Students with Disabilities at (734) 763-3000 / 615-6921- TTY and [ssd.umich.edu](http://ssd.umich.edu). Be assured that I will treat any information about your disability as private and confidential.

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## **Student Well-Being Statement**

### *Short statement:*

Students may experience stressors that can impact both their academic experience and their personal well-being. These may include academic pressure and challenges associated with relationships, mental health, alcohol or other drugs, identities, finances, etc. If you are experiencing concerns, seeking help is a courageous thing to do for yourself and those who care about you. If the source of your stressors is academic, please contact me so that we can find solutions together. For personal concerns, U-M offers many resources, some of which are listed at [Resources for Student Well-Being](#) on the Well-being for U-M Students website. You can also search for additional resources on that website.

### *Long statement:*

Students may experience stressors that can impact both their academic experience and their personal well-being. These may include academic pressure and challenges associated with relationships, mental health, alcohol or other drugs, identities, finances, etc. If you are experiencing concerns, seeking help is a courageous thing to do

for yourself and those who care about you. If the source of your stressors is academic, please contact me so that we can find solutions together. For personal concerns, U-M offers the following resources:

- [Counseling and Psychological Services \(CAPS\)](#) - confidential; 734-764-8312; for after-hours urgent support, call and press 0; counseling, workshops, groups and more, counselors are embedded in some schools
- [Dean of Students Office](#) - 734-764-7420; provides support services to students and manages critical incidents impacting students and the campus community
- [Ginsberg Center for Community Service Learning](#) - 734-763-3548; opportunities to engage as learners and leaders to create a better community and world.
- [Multi-ethnic Student Affairs \(MESA\)](#) - 734-763-9044; diversity and social justice through the lens of race and ethnicity
- [Office of Student Conflict Resolution](#) - 734-936-6308; offers multiple pathways for resolving conflict
- [Office of the Ombuds](#) - 734-763-3545; students can raise questions and concerns about the functioning of the university.
- [Services for Students with Disabilities \(SSD\)](#) - 734-763-3000; accommodations and access to students with disabilities
- [Sexual Assault Prevention and Awareness Center \(SAPAC\)](#) - confidential; 734-764-7771 or 24-hour crisis line 734-936-3333; addresses sexual assault, intimate partner violence, sexual harassment, and stalking
- [Spectrum Center](#) - 734-763-4186; support services for LGBTQ+ students
- [Trotter Multicultural Center](#) - 734-763-3670; intercultural engagement and inclusive leadership education initiatives
- [University Health Service \(UHS\)](#) - 734-764-8320; clinical services include nurse advice by phone, day or night
- [Well-being for U-M Students website](#) - searchable list of many more campus resources
- [Wolverine Wellness](#) - confidential; 734-763-1320; provides Wellness Coaching and much more

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## Religious Holiday Statement

It is the policy of the University of Michigan to make every reasonable effort to allow members of the university community to observe their religious holidays without academic penalty. Absence from classes or examinations for religious reasons does not relieve you from responsibility for any part of the course work assigned while absent. If you expect to miss a class, exam, or other assignment as a consequence of religious observance, you shall be provided with a reasonable alternative opportunity to complete such academic responsibilities without penalty, unless it interferes unreasonably with the rest of the class. It is your obligation to provide me with reasonable notice of the dates of religious holidays on which you will be absent. Such notice must be given by the end of the fourth week of a full term or by the end of the third week of a half term.

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## Voting Statement

In a democracy, a government is chosen by voting to elect representatives to make policy and enforce laws while representing the citizens. The University of Michigan encourages eligible students to exercise their right to vote, and students of all citizenship backgrounds to actively engage in issues of public concern. When more people participate, a broader array of perspectives is represented in policies and laws that impact our country, society, and the world. You can register to vote at [govote.umich.edu](http://govote.umich.edu).

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*The Faculty Senate Office sent out a message to all faculty senate members on August 18th, 2022 with a request for them to consider inserting the following information into their syllabi.*

[https://facultysenate.umich.edu/wp-content/uploads/2022/08/BEST-PRACTICES-FOR-FACULTY- -STUDENT-INTERACTIONS.pdf](https://facultysenate.umich.edu/wp-content/uploads/2022/08/BEST-PRACTICES-FOR-FACULTY--STUDENT-INTERACTIONS.pdf)

*Although the above link is a 3-page document, the message appears to be summarized by the following 5 best-practices: (that you can incorporate into your syllabus)*

**Faculty Senate Sexual Misconduct Working Group  
“Best Practices for Faculty / Student Interactions”**

1. To conduct office hours with the door open unless the student requests a closed-door meeting;
2. To document meeting times with students so that this record can be reviewed;
3. To meet students individually only at university venues;
4. To conduct off-campus meetings only at places where alcohol is not served;
5. To communicate electronically with students only on university platforms and not on social media, text, and non-university apps.