

SOK & U-M SYLLABUS STATEMENTS FOR AY2020-21

COVID-19 Statement

A message from Tom Templin, Associate Dean of Faculty and Undergraduate Affairs: You are encouraged, not required, to insert this into your syllabus. However, I believe those teaching in person or hybrid formats should consider including this statement. You are, of course, free to adjust the tone/language to reflect your own voice.

For the safety of all students, faculty, and staff on campus, it is important for each of us to be mindful of safety measures that have been put in place for our protection. By returning to campus, you have acknowledged your responsibility for protecting the collective health of our community. Your participation in this course on an in-person basis is conditional upon your adherence to all safety measures mandated by the State of Michigan and the university, including maintaining physical distancing of six feet from others, and properly wearing a face covering in class. Other applicable safety measures may be described in the [Wolverine Culture of Care](#) and the [University's Face Covering Policy for COVID-19](#). Your ability to participate in this course in-person as well as your grade may be impacted by failure to comply with campus safety measures. Individuals seeking to request an accommodation related to the face covering requirement under the Americans with Disabilities Act should contact the [Office for Institutional Equity](#). If you are unable or unwilling to adhere to these safety measures while in a face-to-face class setting, you will be required to participate on a remote basis (if available) or to disenroll from the class. I also encourage you to review the [Statement of Students Rights and Responsibilities](#), which includes a COVID-related Statement Addendum.

Optional text: Language that could be considered for modification of the above:

Non-compliance that cannot be resolved quickly during a class will result in 1) class dismissal to protect the health and safety of the members of the class and 2) a referral of those involved in the non-compliance to the Assistant and Associate Dean of Undergraduate Affairs for potential further sanctions.

School of Kinesiology DEI Statement

In concert with our strong commitment to social justice, the elimination of systemic racism, and the importance of promoting an inclusive curriculum, please include the following statement along with the university DEI statement within your course syllabus:

It is our intention in Kinesiology to promote and provide instruction that integrates the ideals and elements of diversity, equity, and inclusion in every course: in course content, in method of course delivery, and within course assessment. We respect the diversity of our learners, and we are dedicated to providing a positive learning environment that promotes equity among all students, and addresses the elimination of systemic racism.

University of Michigan Diversity Statement

"The University of Michigan is committed to a policy of non-discrimination and equal opportunity for all persons regardless of race, sex, color, religion, creed, national origin or ancestry, age, marital status, sexual orientation, disability, or Vietnam-era veteran status in employment, educational programs and activities, and admissions."

—From the University of Michigan's *Education Value of Diversity* publication

"In order to create a climate for open and honest dialogue and to encourage the broadest range of viewpoints, class participants need to treat each other with respect. Name-calling, accusations, verbal attacks, sarcasm, and other negative exchanges are counterproductive to successful teaching and learning. The purpose of class discussions is to generate greater understanding. In expressing viewpoints, class participants need to raise questions and comments in ways that will promote learning, rather than defensiveness and conflict. It is OK to disagree with each other: the purpose of dialogue is not to reach a consensus or to convince others of a specific viewpoint, but to reach higher levels of learning and understanding by examining different viewpoints and opinions." —From ASU's Intergroup Relations Center

Classroom Recording Statements

Instructors can record class activity if they notify students in advance. Provide reasonable notice and an option to opt-out of recordings.

Sample syllabus language to notify students of recording:

Course lectures may be audio/video recorded and made available to other students in this course. As part of your participation in this course, you may be recorded. If you do not wish to be recorded, please contact [*instructor/GSI email address*] the first week of class to discuss alternative arrangements.

Students may not record class activity without permission. Inform your students that they need written permission from the instructor or pre-approved disability accommodations to record class activity.

Sample syllabus language to warn students not to record without permission:

Students may not record or distribute any class activity without written permission from the instructor, except as necessary as part of approved accommodations for students with disabilities. Any approved recordings may only be used for the student's own private use.

More information about recording issues: safecomputing.umich.edu/be-aware/privacy/privacy-u-m/videoconferencing/recording-privacy-concerns.

Academic Integrity Statement

Each student has a responsibility to understand, accept, and comply with the university's standards of academic conduct as set forth by the Code of Academic Conduct, as well as policies established by the schools and colleges. The School of Kinesiology recognizes several categories of academic misconduct. The categories include (but are not limited to):

- Cheating – use or attempted use of unauthorized materials, student aids or information in any academic exercise
- Fabrication – falsifying or inventing information or data in an academic assignment
- Collusion – aid or attempt to aid another student in committing academic misconduct
- Interference – preventing another student's work from being completed or evaluated properly
- Plagiarism – use of ideas, words or statement of another person without giving credit to that person

Violations will not be tolerated and may result in penalties may include (but are not limited to):

- A zero on the exam/project
- A failing grade in the class
- Community service
- Expulsion from the university

Any violation of academic integrity standards will be referred directly to the School of Kinesiology's Academic Misconduct Board. Confirmation of such incidents can result in expulsion from the university. Students who are uncertain as to what constitutes academic dishonesty should consult the instructor.

Accommodations for Students With Disabilities Statement

If you need accommodations for a disability, please let me know as soon as you can. Some aspects of this course, the assignments, the in-class activities, or the way I teach may be modified to facilitate your participation and progress. To help determine the most appropriate accommodations for you, we can avail ourselves of university resources such as the Office of Services for Students with Disabilities at (734) 763-3000 / 615-6921- TTY and ssd.umich.edu. Be assured that I will treat any information about your disability as private and confidential.

Student Well-Being Statement

Short statement:

Students may experience stressors that can impact both their academic experience and their personal well-being. These may include academic pressure and challenges associated with relationships, mental health, alcohol or other drugs, identities, finances, etc. If you are experiencing concerns, seeking help is a courageous thing to do for yourself and those who care about you. If the source of your stressors is academic, please contact me so that we can find solutions together. For personal concerns, U-M offers many resources, some of which are listed at [Resources for Student Well-Being](#) on the Well-being for U-M Students website. You can also search for additional resources on that website.

Long statement:

Students may experience stressors that can impact both their academic experience and their personal well-being. These may include academic pressure and challenges associated with relationships, mental health, alcohol or other drugs, identities, finances, etc. If you are experiencing concerns, seeking help is a courageous thing to do for yourself and those who care about you. If the source of your stressors is academic, please contact me so that we can find solutions together. For personal concerns, U-M offers the following resources:

- [Counseling and Psychological Services \(CAPS\)](#) - confidential; 734-764-8312; for after-hours urgent support, call and press 0; counseling, workshops, groups and more. [Dr. Erin Albert](#) is the embedded CAPS psychologist in the School of Kinesiology; if you have any questions or would like to schedule an appointment with Erin, please email her at edalbert@umich.edu.
- [Dean of Students Office](#) - 734-764-7420; provides support services to students and manages critical incidents impacting students and the campus community
- [Ginsberg Center for Community Service Learning](#) - 734-763-3548; opportunities to engage as learners and leaders to create a better community and world
- [Multi-ethnic Student Affairs \(MESA\)](#) - 734-763-9044; diversity and social justice through the lens of race and ethnicity
- [Office of Student Conflict Resolution](#) - 734-936-6308; offers multiple pathways for resolving conflict
- [Office of the Ombuds](#) - 734-763-3545; students can raise questions and concerns about the functioning of the university.
- [Services for Students with Disabilities \(SSD\)](#) - 734-763-3000; accommodations and access to students with disabilities
- [Sexual Assault Prevention and Awareness Center \(SAPAC\)](#) - confidential; 734-764-7771 or 24-hour crisis line 734-936-3333; addresses sexual assault, intimate partner violence, sexual harassment, and stalking
- [Spectrum Center](#) - 734-763-4186; support services for LGBTQ+ students
- [Trotter Multicultural Center](#) - 734-763-3670; intercultural engagement and inclusive leadership education initiatives
- [University Health Service \(UHS\)](#) - 734-764-8320; clinical services include nurse advice by phone, day or night
- [Well-Being for U-M Students website](#) - searchable list of many more campus resources
- [Wolverine Wellness](#) - confidential; 734-763-1320; provides Wellness Coaching and much more

Religious Holiday Statement

It is the policy of the University of Michigan to make every reasonable effort to allow members of the university community to observe their religious holidays without academic penalty. Absence from classes or examinations for religious reasons does not relieve you from responsibility for any part of the course work assigned while absent. If you expect to miss a class, exam, or other assignment as a consequence of religious observance, you shall be provided with a reasonable alternative opportunity to complete such academic responsibilities without penalty, unless it interferes unreasonably with the rest of the class. It is your obligation to provide me with reasonable notice of the dates of religious holidays on which you will be absent. Such notice must be given by the end of the fourth week of a full term or by the end of the third week of a half term.

Voting Statement

In a democracy, a government is chosen by voting to elect representatives to make policy and enforce laws while representing the citizens. The University of Michigan encourages eligible students to exercise their right to vote, and students of all citizenship backgrounds to actively engage in issues of public concern. When more people participate, a broader array of perspectives is represented in policies and laws that impact our country, society, and the world. You can register to vote at govote.umich.edu.