

KINESIOLOGY STUDY ABROAD FORM

Name: _____ Student ID: _____ Email _____

Major: _____ Faculty Advisor: _____ OSS Advisor: _____

Have you discussed your study abroad courses and returning courses with your faculty or OSS advisor?
 Yes _____ No _____ If yes, who? _____

Study abroad term (please circle): Fall Winter Spring Summer Year: _____

Where will you be studying abroad? _____

Who is the sponsoring university/college or program? _____

Please list courses you will take abroad (for courses that need to be approved by a faculty member, please list the course and the course that it is equivalent to; if fulfilling distribution, please indicate which requirement you are fulfilling. See samples below.)

Course at Program	Course Title at Program	UM Course	UM Course Title	Approved (yes/no)
EXSS 2018	<i>Biomechanical Analysis of Movement</i>	MOVESCI 330	<i>Biomechanics of Human Movement</i>	yes

A faculty member, typically your faculty advisor, must review the courses you would like to transfer from the abroad program to UM Kinesiology.

Faculty Member Reviewing Courses: _____

Faculty Member Signature: _____

STEPS FOR STUDENTS STUDYING ABROAD ON UM PROGRAMS

1. Review the Office of International Programs website for information and guidelines for studying abroad. Make sure you have completed all the necessary steps before leaving on your study abroad program: <http://www.umich.edu/~iinet/oip/index.html>.
2. Meet with your advisor to determine how studying abroad will fit into your program of study, to discuss course selection abroad and to discuss early registration and course selection for the term you will be returning.

Please return the completed form to:
 Jennifer Knapp
 1118 Observatory Lodge
 1402 Washington Heights
 Ann Arbor MI 48109-2013
 Fax: 734-647-2808 (attn: Jennifer Knapp)

NOTE: For a checklist of guidelines for non-University of Michigan study abroad programs, please see other side.

KINESIOLOGY STUDY ABROAD FORM

CHECKLIST FOR STUDENTS STUDYING ABROAD ON NON-U-M PROGRAMS

In preparation for your study abroad program, the Office of International Programs (OIP) recommends that you attend to the following items before you leave. The OIP offers this list as a guideline for students. It is not exhaustive; however your program may require additional steps.

U-M ADMINISTRATIVE MATTERS

- Complete the yellow **Statement of Intent to Study Abroad (SISA) form** and return it to the OIP, http://www.umich.edu/~iinet/oip/PDF/sisa_form_05-06.pdf
- Provide U-M with your itinerary and emergency contact information through the online **ITOC: International Travel and Information Registry**: <http://www.umich.edu/~itoc/>.
- Consult the LSA website on **Transfer Credit** information to determine the likelihood of transferring credit: http://www.lsa.umich.edu/lsa/students/req_conversion. Submit a pre-evaluation form to Undergraduate Admissions for any courses you plan to take that are not listed.
- Meet with your Kinesiology faculty or an Office of Student Services (OSS) advisor about your study abroad program and how it fits into your program of study at Michigan.
- Apply for graduation (for seniors graduating out-of-residence).
- Apply for readmission; if necessary. To see who must apply, consult the Office of Undergraduate Admissions General Statement on Transfer Credit: <http://www.admissions.umich.edu/current/readmission.html>.
- Change your campus address on Wolverine Access as appropriate in order to have forwarded all U-M mailings: <http://wolverineaccess.umich.edu/>.
- Arrange to continue receiving mail at your umich.edu email address if you will be away for more than one term. Contact the ITCS Central Services to self-fund an extension or have email redirected to a forwarding address: <http://www.itd.umich.edu/>. Visit U-M Online for more information: <http://www.umonline.umich.edu/>.
- As soon as possible after you arrive, inform your program sponsor to send a transcript (doesn't have to be an official transcript, but something that shows how many credits you're registered for) to the Registrar's Student Services Office, 734-763-9053 (fax) or mail: University of Michigan, Registrar's Student Services Office, 1210 LSA Bldg, 500 S State St, Ann Arbor MI 48109-1382. This allows the Registrar's Office to add those credits taken abroad to your current credits to determine your registration appointment.
- To obtain your registration appointment for your return semester, call the Registrar's Student Services Office at (734) 647-3507. If your return semester will be in the fall, call the 2nd week of March; if it will be in the winter, call the 3rd week of October: <http://www.umich.edu/~regoff/>.
- Please note that your appointment time will be at the end of your registration group.
- Terminate any housing and meal contracts; leave a forwarding address as necessary. Contact the Housing Office at (734) 764-7455 with questions about campus housing possibilities after you return, or see <http://www.housing.umich.edu/info/abroad.html>.
- Make sure you are not registered for classes at U-M for the semester(s) you are abroad, or U-
- After completing your program and before you leave, inform your program sponsor that an official transcript of your academic work will need to be sent to: University of Michigan, Office of Undergraduate Admissions, 515 East Jefferson, 1220 Student Activities Building, Ann Arbor, Michigan 48109-1316.

See the OIP website for more instructions and guidelines for non-U-M programs at: <http://www.umich.edu/~iinet/oip/non-oip-study-abroad.htm>.